

1964-2018



Training Brochure 2018



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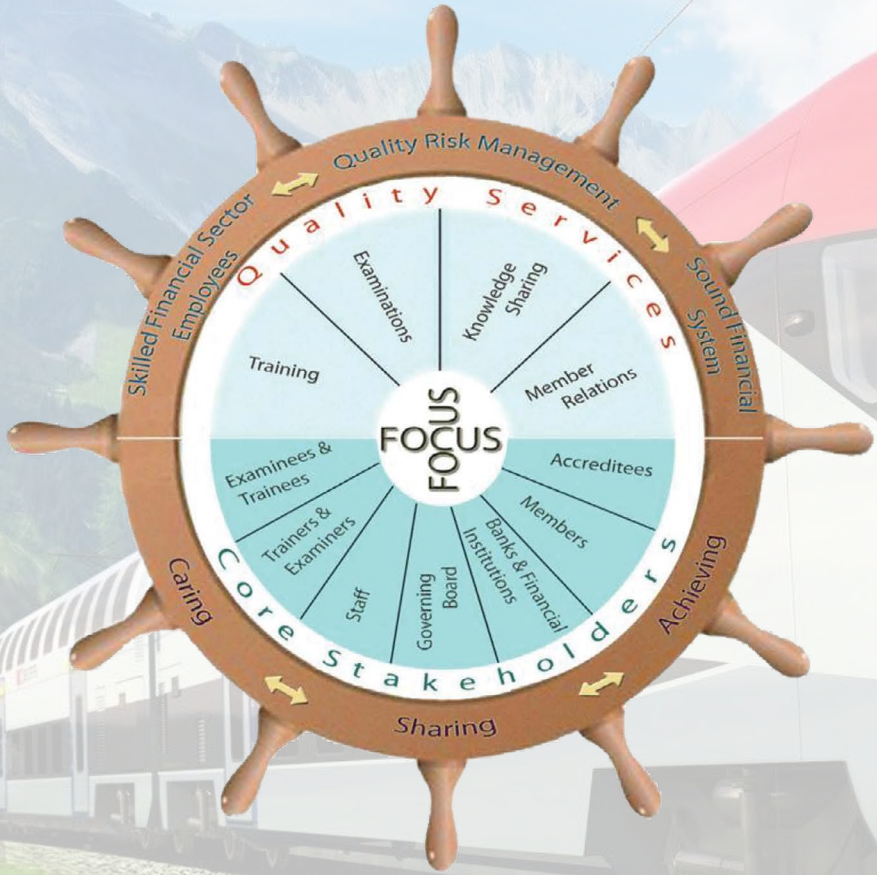
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***Towards Search & Delivery of
Knowledge for
New Paradigms of
Banking & Finance...***

IBSL Service Model



College of Banking and Finance

A Brief Profile

The College of Banking and Finance (COBAF) commenced operations in 1999 as the Training Division of the Institute of Bankers of Sri Lanka (IBSL). The Bankers' Training Institute (Ceylon), known as BTI, which was established in 1964 provided some of the services offered by COBAF today at a different level. The BTI offered professional examinations of Associate of Institute of Bankers (AIB) and short-term training models exclusive to bank employees. The IBSL also continued with the same model of external professional examinations until it was opened to career aspirants/school leavers in 2002. With the expansion of banking sector and employment opportunities and IBSL membership island-wide, the COBAF was set up to specialise in short-term professional training and specialised tuition for IBSL external professional examinations.

Accordingly, the COBAF provides training and instructions for the employees of the banking institutions and the Central Bank as authorised in the Institute of Bankers of Sri Lanka Act. Its activities cover regular programmes leading to diploma level which are aimed at staff of banks and financial institutions and aspirants of banking careers. In addition, seminars on subjects of current banking interest and workshops tailor-made for specific bank requirements for staff training are also conducted. The COBAF at present is equipped with the required resources (class rooms, library, resource persons, etc.) to offer around 80 such programmes on annual basis. Resource panel includes 75 professionals engaged in the banking and finance field and well conversant with the subjects offered. The COBAF has a supporting staff of 12 to facilitate the conduct of programmes. Commencing from second quarter 2017, the COBAF is operating from its state of the art IBSL Towers located at Elvitigala Mawatha, Colombo 08.

The COBAF has conducted 64 programmes during the year 2017 and attracted 6,132 participants for these programmes, with the cumulative for the past five years of more than 33,000. Apart from classes conducted for subjects in the two external academic programmes of the IBSL, i.e., Intermediate in Applied Banking and Finance (IABF) and Diploma in Applied Banking and Finance (DABF), the COBAF offers programmes of diversified subjects to cater to the growing demand for knowledge by the banking and finance field. Further, it has the required resources to offer such training facilities on any subject of interest competitively in the banking and financial market. The IBSL library maintained at the COBAF which is open for participants of various programmes, members and resource persons has a valuable collection of more than 7,000 volumes of important reading materials ranging from books and journals to study-packs on various subjects relevant to banking and finance. Further, the COBAF operates a sales counter to facilitate the participants to purchase useful/recommended study/reading materials and publications of the IBSL and other authors.

Training

Item	2013	2014	2015	2016	2017
<i>CBF/IABF</i>					
Students	3,011	1,456	1,483	1,916	1,244
Subject students	6,837	4,406	4,478	5,716	3,590
<i>DBF/DABF</i>					
Students	1,251	880	794	787	716
Subject students	2,090	2,178	1,738	1,658	1,404
Participants in other Diploma Courses	1,446	1,653	1,227	1094	658
Participants in other Certificate Courses	1,417	753	327	443	202
Participants in other Seminars, Workshops, etc.	647	1,191	2,966	2,344	3,312
Total Students and Participants	7,772	5933	6797	6,584	6,132
Programmes conducted	59	56	81	59	64
Dipolma Courses	16	23	16	18	15
Certificate courses	24	15	10	12	10
Other Programmes	19	18	55	29	39

Institute of Bankers of Sri Lanka

Corporate Profile

1. Incorporation

The IBSL was first established in 1964 in the name of Bankers' Training Institute (Ceylon) by the Central Bank and re-incorporated in 1979 by Institute of Bankers of Sri Lanka (Incorporation) Act No. 26 of 1979.

2. The Mandate/Mission

- (i) To provide instruction and training for employees of banking institutions and the Central Bank of Sri Lanka in the study of the theory and practice of banking and of related subjects and for such purpose to provide all facilities including lectures, discussions and library facilities;
- (ii) To conduct examinations and to issue certificates to those who are successful in such examinations;
- (iii) To facilitate and encourage discussions on matters of interest to bankers; and
- (iv) To take such measures as may be desirable to further the interest of banking.

3. The Governing Board

- (i) Chairman : Mr. K D Ranasinghe
Deputy Governor, Central Bank of Sri Lanka
- (ii) Vice Chairman : Mr. H A Karunaratne
Assistant Governor, Central Bank of Sri Lanka
- (iii) Members
 - (a) Mr. D M Gunasekara, General Manager, Bank of Ceylon
 - (b) Mr. N Vasantha Kumar, CEO/ General Manager, People's Bank
 - (c) Mr. S D N Perera, General Manager/CEO, National Savings Bank
 - (d) Mr. Nanda Fernando, Managing Director, Sampath Bank PLC
 - (e) Mr. Kapila Ariyaratne, General Manager/CEO, Seylan Bank PLC
 - (f) Mr. K.B.S. Bandara, Deputy General Manager, Bank of Ceylon
 - (g) Mr. K B Rajapaksha, Deputy General Manager, people's Bank
 - (h) Mr. S Wanniarachchi, Deputy General Manager, People's Bank
 - (i) Mr. Lasantha Senarathne, Group Compliance Officer, Sampath Bank PLC
 - (j) Ms. N M A Fernando, Senior Vice President/CFO, ICICI Bank Ltd.

- (iv) Alternate Members (to represent the relevant members in their absence)
- (a) Mr. J K Gamanayake, Senior Deputy General Manager, National Savings Bank
 - (b) Ms. Chandani Werapitiya, Deputy General Manager, People's Bank
 - (c) Mr. K E D Sumanasiri, Deputy General Manager, Bank of Ceylon

4. Approval of the Central Bank

Received to include the words “Bankers, Banking & Finance” in corporate names of the IBSL

5. Principal Officers

- (a) Director General - Mr. P J Jayasinghe
- (b) Director Examination - Ms. Lakmini Siriwardena
- (c) Director Finance - Ms. R J Pakianathan
- (d) Director College of Banking & Finance - Ms. Buddhika Godakanda
- (e) Director Member Relations - Ms. V S Jayasuriya
- (f) Director Operational Coordination - Mr. G A J C Renny
- (g) Director Information Technology Operations - Mr. C B Pathberiya
- (g) Head of New Building Division /Engineer - Mr. K L L Fernando

6. Office

IBSL Towers,
No. 80A, Elvitigala Mawatha,
Colombo 08.
Tel: 0112425778, 0112425779
Web: www.ibsl.lk



Scheduled Programmes



Scheduled Programmes – 2018
(Diploma & Certificate Courses)

<i>Programme</i>	<i>Page</i>
<i>New Academic Programme</i>	
Intermediate in Applied Banking & Finance (IABF)	13
Diploma in Applied Banking & Finance (DABF)	15
<i>Diploma Courses</i>	
Postgraduate Executive Diploma in Bank Management (PGEDBM)	16
Diploma in Treasury & Risk Management	18
Diploma in Corporate Banking	20
Diploma in Microfinance	21
Diploma in International Trade	22
Diploma in Financial Service Management	24
Diploma in Credit Management	25
Diploma in Compliance	27
Diploma in Islamic Banking	29
Diploma in Bank Integrated Risk Management	30
Diploma in Business Finance & Bank Management	32
Advanced Diploma in Credit Management	33
Diploma in SME Finance	35
<i>Certificate Courses</i>	
Certificate in Introduction to Islamic Banking & Finance	36
Certificate in Internal Auditing	37
Certificate in Hire Purchase & Finance Leasing	38
Certificate in Branch Banking Operations	39

**Training Calendar - 2018
(Diploma & Certificate Courses)**

Month	Diploma Courses	Certificate Courses/Intermediate Programmes
January	Diploma in Treasury & Risk Management Diploma in Corporate Banking	Certificate in Introduction to Islamic Banking & Finance
February	Diploma in Microfinance	-
March	Diploma in Financial Service Management Diploma in International Trade	-
April	Diploma in Applied Banking & Finance (DABF) Diploma in Credit Management	Intermediate in Applied Banking & Finance (IABF)
May	Diploma in Compliance	Certificate in Internal Auditing
June	Diploma in Islamic Banking Diploma in Bank Integrated Risk Management	Certificate in Hire Purchase & Finance Leasing
July	Postgraduate Executive Diploma in Bank Management Diploma in Business Finance & Bank Management	Certificate in Branch Banking Operations
August	Advanced Diploma in Credit Management	-
September	Diploma in SME Finance	-
October	Diploma in Applied Banking & Finance (DABF)	Intermediate in Applied Banking & Finance (IABF)
November	Diploma in Credit Management	

Seminars & Workshops : will be conducted as per the requirements of Banks / Financial Institutions

INTERMEDIATE IN APPLIED BANKING & FINANCE (IABF)

Course Contents

Core subjects

- Survey of Financial System
- Commercial Banking
- Business Accounting
- Introduction to Banking and Financial Law

Optional subjects (2 to be passed)

- Principles of Economics
- Non-Banking Financial Business
- Financial Clients Management
- Business Mathematics and Statistics

Participants

Candidates should possess one of the following entry requirements

- Employees of banks or financial institutions licensed or approved by a state authority in Sri Lanka or abroad or
- Employees of companies or institutions in Sri Lanka or abroad or
- Graduates and undergraduates of recognized university in Sri Lanka or abroad or
- Those with final qualification in banking, finance, audit, management or marketing received from a professional or academic institute in Sri Lanka or abroad or
- Those qualified in GCE(A/L) or equivalent examination in Sri Lanka or abroad having 3 passes with 2 credit passes and credit pass in Mathematics in GCE (O/L) or equivalent examination in Sri Lanka or abroad or
- Those having 2 passes in GCE (A/L) or equivalent examination in Sri Lanka or abroad and GCE(O/L) or equivalent examination in Sri Lanka or abroad having 6 passes at two sittings 5 credit passes including Mathematics or
- Those qualified in GCE (O/L) or equivalent examination in Sri Lanka or abroad with 6 passes at one sitting having 5 credit passes including Mathematics or
- Student members in CBF

Commencement

April 2018 & October 2018

Duration

5 ½ months

Medium

English/Sinhala



DIPLOMA IN APPLIED BANKING & FINANCE (DABF)

Course Contents

Core subjects

Economics of Money and Monetary Policy
Financial Management
International Trade and Finance
Credit Management

Optional subjects (3 to be passed)

Financial Institutions Management
Financial Markets Operations
Investment Banking
Development Finance
Central Banking

Participants

Student members passed the IABF / CBF Examination

Commencement

April 2018 & October 2018

Duration

5 ½ months

Medium

English/Sinhala

**POSTGRADUATE EXECUTIVE DIPLOMA IN
BANK MANAGEMENT [PGEDBM(IBSL)]**

Course Contents

Semester I

Financial Systems
Legal Environment in Banking
Customer Relationship Management
Information Systems
Managing People in Organizations

Semester II

Risk Management
Financial Analysis
Investment & Portfolio Management
Foreign Trade & Finance

Semester III (3 to be passed)

Strategic Management
Global Financial Instruments
Commercial Lending & Project Finance
Fund Raising and Credit Management
Marketing Management

Thesis
Dissertation

Participants

Associates or Passed Finalists of any Professional body acceptable to IBSL
OR

A Graduate of a recognized University OR

Employees with 3 years middle management experience in a Bank/
Financial Institution with part educational/professional qualifications
acceptable to IBSL

Commencement

July 2018

Duration

Semester I : 200 hours

Semester II : 200 hours

Semester III : 150 hours

Sundays 8.30 a.m. - 5.00 p.m.

Course Fee

Rs.100,000/-

Medium

English

**DIPLOMA IN
TREASURY & RISK MANAGEMENT [Dtrm(IBSL)]**

This Diploma is a professional qualification recognized by the Central Bank of Sri Lanka under the Banking Act Directions No. 3 of 2009.

Course Contents

Module I - Financial Markets

- Money Market
- Capital Market
- Fixed Income Securities Market
- Foreign Exchange Market
- Brief outline of Financial Derivative Market

Module II - Treasury Management Function

- Introduction
- Objectives of a Treasury
- Structure and Organization of a Treasury Function
- Treasury/Investment Policies, Operational Procedures, Guidelines and Code of Conduct
- Internal and external limits governing Treasury Operations
- Responsibilities/Job Description of a Treasury Manager
- Functions of a Treasury
- Internal Controls of Treasury Function

Module III - Risk Management

- Various Risks pertaining to Treasury Operations
- Various Tools for Measurement of Risks
- Treasury Risk Management
- An overview of Integrated Risk Management System

Module IV - Asset & Liability Management (ALM)

- ALM Organization
- Major Risks in ALM
- Understanding Interest Rates
- Dimensions of Interest Rate Risks affecting ALM
- ALM function from a Practical and Performance Oriented Perspective

Module V - An Overview of Financial Derivative Market

- Exchange Trade derivatives
- Futures Contracts
- Options Contracts
- Over the Counter Derivatives

Module VI - Regulations and Compliance

- Introduction
- Monetary Policy Related Regulations / Controls of the Central Bank
- FX related Prudential Regulations
- Minimum Capital Requirement under BASEL - III
- Regulations on Minimum Liquidity
- KYC & CDR Rules and Provisions on Money Laundering

Commencement

28 January 2018

Duration

114 hours

Sundays 1.30 p.m. - 5.30 p.m.

Course Fee

Rs. 30,000/-

Medium

English

**DIPLOMA IN
CORPORATE BANKING [DCB(IBSL)]**

Course Contents

Module I	Lending to Corporate Customers <ul style="list-style-type: none">• Salient features of Company Act No.07 of 2007 with special reference to the provisions important for banks• Corporate Governance, Duties & Responsibilities of the Director
Module II	Money, Inflation, Taxes, Interest rates & Deposit Mobilization
Module III	Corporate facilities & importance of Collateral
Module IV	Financial Markets
Module V	Introduction to Risk Management
Module VI	Evolution of Basel Framework & Current Focus
Module VII	Money Laundering Laws & its impact on Financial markets
Module VIII	Alternative Sources of financials, Monitoring & Controlling of Lending
Module IX	Measuring Performance
Module X	Managing Relationship

Commencement

27 January 2018

Duration

92 hours

Saturdays 8.30 a.m. - 12.30 p.m.

Course Fee

Rs. 23,000/-

Medium

English

DIPLOMA IN MICROFINANCE [DMF(IBSL)]

Course Contents

- Module I Economics concepts and policies on economic growth and development
- Module II Current status of microfinance industry in Sri Lanka
- Module III Target Markets for microfinance services
- Module IV Delivery methods of Microfinance
- Module V Microfinance products designing
- Module VI Financial Literacy
- Module VII Role of Government and Central Bank for the development of Microfinance
- Module VIII Commercialized Microfinance
- Module IX Laws relating to Microfinance operations
- Module X Identifying and understanding of financial statements
- Module XI Analysis of Financial position of a Financial Institution
- Module XII Management concepts of Financial Institutions
- Module XIII Good governance of Microfinance Institutions
- Module XIV Regulation and Supervision methods of a financial Institution
- Module XV Regulation and supervision of Micro Finance Institutions
- Module XVI Project Report

Commencement

24 February 2018

Duration

94 hours:
Saturdays 8.30 a.m. - 3.30 p.m.

Course Fee

Rs. 25,000/-

Medium

Sinhala / Tamil

**DIPLOMA IN
INTERNATIONAL TRADE [DIT(IBSL)]**

Course Contents

Module I - The International Trade Environment

- An overview of International Trade which includes the rationale for country to engage in International Trade
- The role of International Monetary Institutions in the field of International Trade Operations
- The effective management and monitoring of International Trade Operations of Sri Lanka by the Central Bank of Sri Lanka
- The role of other allied organizations in assisting International Trade activities

Module II - The Supply Chain in International Trade

- Importance of Incoterms when trading internationally
- The Supply Chain in International Trade
- The Role of the Carrier in International Trade Operations
- The Role of the Underwriter in International Trade Operations
- The Role of other support services in International Trade Operations

Module III - The Mechanics of International Trade Finance

- Documents and Processes in International Trade
- ICC rules for Documentary Collections URC 522
- ICC rules for Documentary Credits UCP 600
- ICC rules for Bank-to-Bank Reimbursement under Documentary Credits URR 725
- The role of the Foreign Exchange Market in International Trade and the Theory for exchange rates determination

Module IV - The Management of Risk in International Trade Finance

- An introduction to risk and controls in International Trade
- Case studies on Documentary Credits
- Financing International Trade
- Bank Guarantees in International Trade
- The Risk of Fraud

Module V - Workshop on International Trade Operations

- Workshop on examination of documents

Commencement

10 March 2018

Duration

96 hours

Saturdays 1.30 p.m. - 5.30 p.m.

Course Fee

Rs. 28,000/-

Medium

English

**DIPLOMA IN
FINANCIAL SERVICE MANAGEMENT [Dfsm(IBSL)]**

Course Contents

- Module I Financial system and its role: Money, Central Bank, financial institutions, financial markets, Payments and settlements systems, financial safety net
- Module II Money: Evolution, functions and types of money, Supply of money and money creation, monetary policy, Determination of interest rates
- Module III Fund- based Financial Services
- Module IV Fee- based Financial Services
- Module V Financial Risks- Credit, Liquidity and Market
- Module VI Customer Due Diligence/KYC
- Module VII Securities Markets: Govt. Securities, Equities, Debit Securities and Derivatives
- Module VIII Portfolio Management
- Module IX Foreign exchange market; Determination of exchange rates, foreign exchange services, Dealing strategies and exchange controls and liberalizations
- Module X Management of credit instruments: Overdrafts, term loans, pawning, mortgages, leasing, Trade financing, securitization, credit derivatives
- Module XI Financial institutions management: Corporate governance, asset liability management internal controls, budgeting and corporate planning, audit, compliance, performance Management, Disciplinary procedure
- Module XII Regulation and Supervision: Banks, finance companies, leasing companies, insurance companies, capital market/securities
- Module XIII The Role of the Central Bank and Monetary Law Act

Commencement 11 March 2018

Duration 92 hours; Sundays 1.30 p.m. - 5.30 p.m.

Course Fee Rs. 23,000/-

Medium English

DIPLOMA IN CREDIT MANAGEMENT [DCM(IBSL)]

Course Content

Module I - Principles of Credit Management, Lending Policies and Best Practices

- Introduction to Credit
- Types of Borrowers and Business Sectors
- Guidelines for Good Lending
- Classification of Advances and Branding of Loan Products
- Credit Appraisal

Module II - Credit Analysis / Evaluation Process

- Credit Rating Analysis
- Financial Statement Analysis
- Non-Financial Analysis

Module III - Introduction to International Trade / Working Capital Finance

- Introduction to International Trade Finance
- Introduction to Working Capital Finance

Module IV - Securities and Bank Advances

- Basics of Securities
- Different Types of Securities
- Valuation of Securities
- Legal Aspects of Securities

Module V - Recovery and Remedial Management

- Importance and Impact of Recovery Credit
- Loan Loss Provisioning as per Central Bank Guidelines
- Credit Supervision / Monitoring /Follow up
- Identifying Early Warning Signals and Detecting Causes for Failure
- Rehabilitation of Sick Advances
- Rescheduling
- Restructuring

Commencement

2 Batches - April 2018 & November 2018

Duration

108 hours

Sundays 8.30 a.m. - 12.30 p.m.

Course Fee

Rs. 28,000/- (for Colombo programme)

Medium

English



DIPLOMA IN COMPLIANCE [Dc(IBSL)]

Course Contents

Module I - Understanding the Regulatory Environment

- The need for, and objectives of, regulation
- Sources of regulation
- Financial Regulatory Framework in Sri Lanka
- Corporate Governance
- Overview of commercial laws and mechanisms governing legal persons and arrangements
- International Financial Regulatory Initiatives
- Cross-jurisdictional issues

Module II - Financial Industry and Risk Management

- Overview of Sri Lanka's financial sector
- Financial institutions and relevant Organizations in Sri Lanka
- Financial Products and Services
- Recent regulatory, market developments and trends in Sri Lanka
- Overview of Risk Management
- Risk Management and Regulation
- Specific financial service risks
- Compliance risk
- Overview of Basel Accords - Basel I, II and III

Module III-Creating Compliance Culture and the Benefits of Compliance

- Corporate Governance and Compliance
- Creating an effective compliance environment
- The role of training in developing the right culture
- Developing a compliance training strategy
- Ethics and culture
- Corporate Social Responsibility (CSR) and Compliance

Module IV - The Role of the Compliance Officer

- Compliance structure
- The role of the Compliance Officer
- Key compliance activities and processes
- Internal and external relationships
- Qualities required of compliance professionals

Module V - Managing the Risk of Money Laundering and Financing of Terrorism

- Money Laundering
- Terrorist Financing
- Money Laundering vulnerabilities of particular services and products
- Understanding money laundering offences
- Designing an effective internal reporting system
- The risk-based approach to money laundering and terrorist financing
- Understanding the importance of KYC in AML efforts
- Financial Intelligent Unit (FIU) at CBSL
- Relevant Laws in Sri Lanka
- The objectives of proper staff training in AML

Module VI - Managing the Financial Crime - Market Abuse, Insider Dealing and Fraud Prevention

- Introducing to market abuse
- Insider Dealing
- Introduction to Fraud
- Fraud Typologies
- Preventing Fraud
- The compliance role in combating Fraud
- False Accounting
- Identity Theft
- Bribery and Corruption

Commencement

20 May 2018

Duration

96 hours

Sundays 8.30 a.m. - 12.30 p.m.

Course Fee

Rs. 25,000/-

Medium

English

DIPLOMA IN ISLAMIC BANKING [DIB(IBSL)]

Course Contents

- Module I Origin and History of Islamic Banking
- Module II Sources of Islamic Law (Shariah) and Applied Principles
- Module III Applied Economic Theory: Islamic Banking Vs Conventional models
- Module IV Form and Structure of Financial Products and related documentation
- Module V Comparative Analysis of Business Models: Islamic and Conventional banking models
- Module VI Accounting Principles for Islamic Finance
- Module VII Risk Management
- Module VIII Regulation of Islamic banks and financial institutions
- Module IX Common Terminology used in Islamic banking and finance
- Module X Basic Islamic Insurance and Capital Market Instruments

Commencement

23 June 2018

Duration

92 hours:

Saturdays 1.30 p.m. - 5.30 p.m.

Course Fee

Rs. 28,000/-

Medium

English

**DIPLOMA IN
BANK INTEGRATED RISK MANAGEMENT [Dbirm(IBSL)]**

Course Contents

Module I-Introduction to the risk Management Process

- Brief Introduction to Modern Financial Theory
- Overview of Financial Crisis 2007 - Lessons Learnt
- Global Banking Problems and Future Challenges
- Introduction to Risk Management and Definitions
- Regulatory requirement and expectation for Risk Management
- Risk Categories (Credit, Market, Liquidity and Operational risk) and Risk Management concepts
- Case Study - Analysis of financial statements of banks in Risk Management and Regulatory Perspective

Module II - Credit Risk Management and Assessment

- Evaluation of Credit Risk
- Valuing the risk component of a loan
- Credit Transaction Risk- Dash boards
- Portfolio Management of Credit Risk
- Calculating Concentration Risk
- Return on Risk Adjusted Capital (RORAC)
- Application of Rating and Scoring Models
- Case Study - Several exercises in analyzing Credit Risk

Module III- Management of Market Risk

- Components of Interest rate risk
- Interest Rate Risk Management policy framework and exposure limits
- Liquidity Risk Management policy, framework
- Management of Foreign Exchange Risk
- Impact of interest rate on the liquidity
- Assessment of Market Risk (Value at Risk / Present Value per Basis point / Duration Analysis)
- Functions and Responsibilities of ALCO
- Introduction to derivatives
- Application of derivatives in risk management

Module IV- Management of Operational Risk

- Components of Operational Risk
- Operational Risk Management Policy, framework and setting risk tolerance levels
- Risk and Control Self Assessment Process
- Building a Key Risk Indicator library
- Collection of Operational Loss data
- Operational Risk Reporting (Dash Boards)
- Operational Risk Management Committee
- Business Continuity Plan
- Information Security
- Outsourcing Risk and Vendor Management
- Compliance Risk
- Case Study - Defining of Risk Appetite in Operational Risk
- Management and Risk Assessment , Monitoring process

Module V - Pillar 2 - regulatory review

- Regulatory and Supervisory Framework-Risk Management
- Corporate governance and risk management Framework
- Understanding Stress Testing and Scenario Analysis
- ICAAP

Module VI- BASEL III

- Introduction on Basel III and reasons for introduction
- Implications of Basel III on the Banking Institutions

Commencement

24 June 2018

Duration

80 hours: Sundays 8.30 a.m. - 12.30 p.m.

Course Fee

Rs. 30,000/-

Medium

English

**DIPLOMA IN
BUSINESS FINANCE & BANK MANAGEMENT
[DBFBM(IBSL)]**

Course Contents

Module I	Management for Financial Organizations
Module II	Economic Theories and its Application
Module III	Leasing and Insurance
Module IV	Basic Accounts and Financial Management
Module V	Portfolio Management & Risk Management
Module VI	Project Appraisal and Financing
Module VII	Strategic Planning for Finance and Bank Business
Module VIII	Branch Banking and Practices
Module IX	Information Systems

Commencement

21 July 2018

Duration

96 hours

Saturdays 1.30 p.m. - 5.30 p.m.

Course Fee

Rs. 23,000/-

Medium

English

ADVANCED DIPLOMA IN CREDIT MANAGEMENT [ADCM(IBSL)]

Course Contents

Module I - Credit Administration Functions

- Functions of the Credit Administration Division
- Credit Policy & Credit Culture
- Perfection of Securities, Documents & Related Process
- Maintenance of Records
- Liaise with the Credit Division/Risk Division & other Banks Regulations
- Classification of Accounts
- Credit Administration as an Agency Function

Module II - Credit Appraisal and Decision Making

- Credit Analysis and Decision Making
- Security for Lending
- Legal and Statutory Requirements
- Risk Management in Lending

Module III - Specialized Lending Fields

- Lease Financing & Hire Purchase
- Project Financing
- Venture Capital Financing
- Factoring
- Micro & SME Financing
- Syndicated loans
- Islamic Banking Concepts

Module IV - Remedial / Problem Loan Management

- Credit Monitoring/Supervision/Follow up
- Rehabilitation of Problem Loans
- Restructuring & Re-scheduling of Credit
- Management of Sick Projects
- Legal Procedures & Related Issues
- Writing Off of Bad Loans

Commencement

19 August 2018

Duration

96 hours

Sundays 8.30 a.m. - 12.30 p.m.

Course Fee

Rs. 28,000/-

Medium

English



DIPLOMA IN SME FINANCE [Dsmef(IBSL)]

Course Contents

- Module I SME sector and its importance in the development of Sri Lanka
- Module II Lending basics & Guidelines for Good Lending
- Module III Financial Statements Analysis
- Module IV Credit Appraisal for financing SMEs
- Data for Credit Appraisal –Source & Method of collection
 - Credit Appraisal
- Module V Case Studies
- Module VI Risk Management in SME Lending
- Module VII Securities & Documentation for SME Financing
- Basics of Securities
 - Different Types of Securities
 - Valuation of Securities – Moveable & Immoveable
 - Legal Aspects of Securities
- Module VIII Recovery and Remedial Management

Commencement

08 September 2018

Duration

104 hours

Saturdays 1.30 p.m. - 5.30 p.m.

Course Fee

Rs. 30,000/-

Medium

English/ Sinhala/ Tamil

**CERTIFICATE IN
INTRODUCTION TO ISLAMIC BANKING & FINANCE**

Course Contents

- Introduction to Islamic Banking
- Conventional Banking Vs. Islamic Banking
- Introduction to Islamic Commercial Law
- Introduction to Instruments of Islamic Banking and Finance
- Introduction to Islamic Economics
- Introduction to Financial Markets
- Opportunities in Islamic Finance

Commencement

27 January 2018

Duration

36 hours

Saturdays 1.30 p.m. - 5.30 p.m.

Course Fee

Rs. 12,000/-

Medium

English

CERTIFICATE IN INTERNAL AUDITING

Course Contents

- Basic of Internal Auditing
- Internal Audit Process
- Internal Auditing Vs. External Auditing
- Internal Controls
- Basic understanding of Risk Management
- Evaluation of Audit Approach
- Basic understanding of Corporate Governance
- Structure & functions of Internal Audit Department & Audit Committee
- Regulatory requirements affecting the Internal Audit Function of a Bank
- Case-study / Group Project

Commencement

19 May 2018

Duration

48 hours

Saturdays 1.30 p.m. - 5.30 p.m.

Course Fee

Rs.16,000/-

Medium

English

**CERTIFICATE IN
HIRE PURCHASE & FINANCE LEASING**

Course Contents

- Concepts of Hire Purchase & Finance Leasing/ Basic features of Asset-Based Financing / Types of Lease and Lessor
- Legal and Technical Aspects in Hire Purchase & Lease / Leasing Law in Sri Lanka. Strategic Perception of Hire Purchase & Lease / Marketing for Hire Purchase & Lease Business
- Financial Evaluation of Hire Purchase & Lease Transactions-Pricing, Structuring, taking Fixed and floating Mortgages, Documentation Procedures, Record Keeping, Accounting, Taxation etc.
- Use of Calculators and Computer Spreadsheets
- Credit Evaluation and Recovery Management in Lease and Hire Purchase
- Accounting and Auditing for Lease and Hire Purchase
- Securitization of Lease Receivables and Risk Management
- Regulation and Taxation of Lease and Hire Purchase transactions / Impact of the Goods and Services Tax Act on Lease and Hire Purchase transactions
- Case Study / Presentation

Commencement

23 June 2018

Duration

36 hours

Saturdays 1.30 p.m. - 5.30 p.m.

Course Fee

Rs. 12,000/-

Medium

English

CERTIFICATE IN BRANCH BANKING OPERATIONS

Course Contents

- Overview of Banking System in Sri Lanka
- Teller Functions
- Different Types of Accounts
- Banker Customer Relationship
- Collection and Payment of Cheques
- Cheques Clearing System
- Inward & Outward Remittances
- Principles of Lending
- FOREX Accounts Related Transactions & Regulations
- Trade Services

Commencement

22 July 2018

Duration

48 hours

Sundays 1.30 p.m. - 5.30 p.m.

Course Fee

Rs. 16,000/-

Medium

English

RECENTLY CONDUCTED PROGRAMMES

(Most of these programmes can be tailored and conducted to meet specific requirements of banks/financial institutions)

Core Programmes

1. Intermediate in Applied Banking and Finance (IABF)
2. Diploma in Applied Banking and Finance (DABF)

Diploma Courses

1. Post-graduate Executive Diploma in Bank Management (PGEBDM)
2. Advance Diploma in Credit Management
3. Diploma in Treasury & Risk Management
4. Diploma in Credit Management
5. Diploma in International Trade
6. Diploma in Islamic Banking
7. Diploma in Business Finance & Bank Management
8. Diploma in Bank Integrated Risk Management
9. Diploma in Financial Service Management
10. Diploma in Microfinance
11. Diploma in SME Finance
12. Diploma in Portfolio & Investment Management
13. Diploma in Corporate Banking
14. Diploma in Compliance

Certificate Courses

1. Certificate in Introduction to Islamic Banking & Finance
2. Certificate in Hire Purchase & Finance Leasing
3. Certificate in Foreign Exchange
4. Certificate in Money Broking
5. Certificate in Internal Auditing
6. Certificate in Payments and Settlements
7. Certificate in Legal Aspects in Banking
8. Certificate in Branch Banking Operations
9. Certificate in Microfinance
10. Certificate in Banking operations and Risk Management
11. Certificate in Supervision and Regulations of the Banks
12. Certificate in SME Project Financing

Seminars / Workshops

1. Revision Seminars for the subjects of IABF/DABF Examinations
2. Seminar on Pawn Broking
3. Seminar on Problem Loan Management
4. Seminar on Risk in Financing International Trade
5. Seminar on Forged Notes
6. Seminar on Banking for Corporate World
7. Seminar on Service Marketing
8. Seminar on Bills of Exchange
9. Seminar on Current Trends in Microfinance
10. Seminar on Customer Charter
11. Seminar on Current Global Regulatory Reforms and BASEL III
12. Seminar on Recent Developments and Current Issues of Banking Law
13. Seminar on Foreign Exchange Market and Exchange Control Regulations
14. Seminar on Fraud Prevention & Investigation
15. Seminar on Company Accounts & Legal Principles on Banking
16. Seminar on Enhancing Branch Performance
17. Seminar on Payments and Settlements
18. Seminar on International Trade
19. Workshop on Financial Reporting Standards for Bank Risk Management
20. Seminar on Anti Money Laundering & Know-your-Customer
21. Seminar on Grooming young people to be different
22. Seminar on Building Positive Work Attitudes for Productive Work
23. Seminar on Regulatory Compliance Requirements for Banks
24. Seminar on Compliance to promote Risk Management in Banks and Financial Institutions.
25. Seminar on Legal Implication for Bankers
26. Seminar on BASEL Capital Accord-Capital Computation & Risk Management
27. Workshop on Banking & Finance Business Environment
28. Seminar on Ethics in Banking
29. Seminar on Capital Adequacy and BASEL III
30. Seminar on Branch Banking Operations
31. Seminar on Legal Implications for Banks
32. Workshop on Liquidity Risk Management and BASEL III
33. Seminar on Credit Appraisal
34. Workshop on Developing Skills for Working in Public Relations

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Notes



IBSL Towers



Road Map

