



## INSTRUCTIONS TO CANDIDATES

1. Exemptions will be granted only for **members registered with the IBSL**. Therefore, students are advised to apply for the member registration prior to submitting the exemption application.
2. **The closing date for submitting exemption applications for September 2020 Examination is 01 July 2020. (Late Application will be subject to 10% surcharge).**
3. **Application together with certified copies of your certificates should be forwarded through email to [exam@ibsl.lk](mailto:exam@ibsl.lk) only. Please note that original certificates should be submitted to the IBSL for verification. Certificate submission date will be informed to you in due course.**
4. Exemption applications shall be submitted prior to specific deadline together with the certified copies of the certificate of the respective qualification and academic transcript. Original certificate/s of the qualification/s should be produced for perusal and return. In the event of candidate's inability to produce original certificates, valid reasons must be given and photocopies shall be produced duly attested with rubber stamp by a Manager of the employed organization / attorney at law. **Applications without documentary evidence will not be considered.**
5. Selected subject exemptions from IABF will be considered only for the major subject of degrees / other professional qualifications recognized by IBSL which are offered by the state universities approved by the University Grant Commission (UGC) and other foreign universities accepted and approved by the UGC or any other professional qualifications recognized by the IBSL, if that subject/s is / are offered in IABF as per the qualification list proposed by the IBSL.
6. Subject exemptions for more than one subject may be considered for those who hold more than one academic / full professional qualification, if major subjects in those qualifications are recognized by IBSL and are offered in IABF.
7. Granting of subject exemptions shall be evaluated by a Committee on case by case basis after scrutinizing & verification of Academic Transcripts.
8. **Exemption Fee per subject is Rs.6,000/-**

*This application is available in the IBSL web site: [www.ibsl.lk](http://www.ibsl.lk)*